

## College of Dental Technologists of Ontario

### Proposed Amendments to Registration Regulation, O.Reg. 874/93

#### Prepared for CDTO Registrants' and Stakeholders' Review

#### GENERAL

Current Regulation	Proposed Regulation	Rationale/Comments
<b>Dental Technology Act, 1991</b> <b>Loi de 1991 sur les technologues dentaires</b>  <b>ONTARIO REGULATION 874/93</b>  <b>REGISTRATION</b>	No change	
<i>This Regulation is made in English only.</i>	No change	
<b>1.</b> The following are prescribed as classes of certificates of registration:  1. General.  2. Inactive. O. Reg. 874/93, s. 1.	No change	
<b>2.</b> A person may apply for the issue of a certificate of registration in a class set out in section 1 by submitting an application to the Registrar, in the form that shall be supplied by the Registrar, together with the application fee. O. Reg. 874/93, s. 2.	No change	
<b>3.</b> It is a registration requirement for a certificate of registration of any class that	No change	

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<p>the applicant provide details of any of the following that relate to the applicant:</p> <ol style="list-style-type: none"> <li>1. Any charge for a criminal offence, or an offence related to the regulation of the practice of the profession, where the ensuing proceedings conclude without a verdict of not guilty or the registration of an acquittal.</li> <li>2. A finding of professional misconduct, incompetency or incapacity in Ontario in relation to another health profession, or in another jurisdiction in relation to the profession or another health profession.</li> <li>3. A current proceeding for professional misconduct, incompetency or incapacity in Ontario in relation to another health profession, or in another jurisdiction in relation to the profession or another health profession.</li> <li>4. An unsuccessful application for registration as a dental technologist in Ontario or another jurisdiction.</li> <li>5. An attempt to pass a licensing examination in Ontario or another jurisdiction that has not, at the time of the application, resulted in a passing grade.</li> </ol> <p>O. Reg. 874/93, s. 3.</p>		

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<p><b>4.</b> It is a condition of a certificate of registration of any class that the member provide the College with details of any of the following that relate to the member and that occur or arise after the registration of the member:</p> <p>1. Any charge for a criminal offence, or an offence related to the regulation of the practice of the profession, where the ensuing proceedings conclude without a verdict of not guilty or the registration of an acquittal.</p> <p>2. A finding of professional misconduct, incompetency or incapacity in Ontario in relation to another health profession, or in another jurisdiction in relation to the profession or another health profession.</p> <p>3. A proceeding for professional misconduct, incompetency or incapacity in Ontario in relation to another profession, or in another jurisdiction in relation to the profession or another health profession. O. Reg. 874/93, s. 4.</p>	No change	
<p><b>5.</b> (1) An applicant for issuance of a general certificate of registration must meet the following non-exemptible registration requirements:</p>	No change	No change

Current Regulation	Proposed Regulation	Rationale/Comments
<p>1. The applicant must have,</p> <p>i. in the case of an applicant other than an applicant under subparagraph ii,</p>		
<p>A. successfully completed Grade 12 or its equivalent,</p>	<p>No change</p>	
<p>B. successfully completed an approved program in dental technology at a College of Applied Arts and Technology in Ontario, or at an educational institution outside of Ontario that the Registration Committee considers to be the equivalent to the educational program currently being taught in the Colleges of Applied Arts and Technology in Ontario, and</p>	<p>B. successfully completed an approved program in dental technology at a College of Applied Arts and Technology in Ontario, or at an educational institution outside of Ontario that the Registration Committee considers to be the equivalent to the educational program currently being taught in the Colleges of Applied Arts and Technology in Ontario, <b>or any privately-owned educational facility as approved by the Ministry of Training Colleges and Universities (MTCU);</b></p>	<p>Formerly, applicants were restricted to publicly-funded institutions. The provision broadens the education options for applicants and provides prospective applicants with more choices as to where they may obtain entry to practice education requirements. Quality control is maintained through the requirement for approval by the MTCU.</p>
<p>C. been employed as a dental technologist in an apprenticeship program, for a period of not less than 1,950 hours, under the supervision of a member of the College or its predecessor, or of a member of the Royal College of Dental Surgeons, or in such other supervised employment outside of</p>	<p><del>C. been employed as a dental technologist in an apprenticeship program, for a period of not less than 1,950 hours, under the supervision of a member of the College or its predecessor, or of a member of the Royal College of</del></p>	<p>This amendment removes the 1950 hours of practical training experience as a requirement before an applicant can write the registration exam. The amendment provides a standard examination process and enhances the uniformity, transparency and consistency in the College's registration practices for provincial as well as international applicants.</p>

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the Province of Ontario as the Registration Committee may approve,	<del>Dental Surgeons, or in such other supervised employment outside of the Province of Ontario as the Registration Committee may approve,</del>	
	<b>D. In the case of an applicant who holds an out-of-province certificate defined in section 22.15 of the Health Professions Procedural Code that is equivalent to a General Certificate of Registration in Ontario, subject to the provisions of section 22.18 of the Health Professions Procedural Code prescribed measures, the applicant shall be deemed to meet the requirements set out in section 5(1) subparagraphs A, B, sub-subparagraphs ii; 3A and 3B.</b>	This has been added to meet the requirements of the Labour Mobility Act (OLMA).
ii. in the case of an applicant who has previously held a certificate of registration under the Act or under a predecessor of the Act which certificate has lapsed, successfully completed a course of training as a dental technologist that, in the opinion of the Registration Committee, is substantially similar, but not equivalent, to the training described in sub-subparagraphs B and C of subparagraph i.	ii. in the case of an applicant who has previously held a certificate of registration under the Act or under a predecessor of the Act which certificate has lapsed, successfully completed a course of training as a dental technologist that, in the opinion of the Registration Committee, is substantially similar, <b>the applicant must provide evidence of having completed refresher courses such that the</b>	This provision broadens the requirements for applicants whose certificate of registration has lapsed. The combination of education and practical experience gives applicants greater autonomy and flexibility to acquire entry to practice requirements to return to practice.

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	<b>combination of the previous course of training and the refresher course(s) is equivalent to the education described in subsection B of subparagraph i.</b>	
2. In the event that the applicant completed the apprenticeship program in sub-subparagraph C of subparagraph i of paragraph 1 more than three years prior to the date of the application for registration, the applicant must have within fifteen months of application successfully completed a refresher course approved by the Council in accordance with its policies.	<del>2. In the event that the applicant completed the apprenticeship program in sub-subparagraph C of subparagraph i of paragraph 1 more than three years prior to the date of the application for registration, the applicant must have within fifteen months of application successfully completed a refresher course approved by the Council in accordance with its policies.</del>	This section is removed to comply with amendments made to the 1950 hours of the practical training requirement outlined in section 5(1) subparagraph C.
3. The applicant must have successfully completed the certification examinations set or approved by the College, and complied with all requirements associated with those examinations, including payment of the examination fees.	<del>certification</del> <b>3.A.</b> The applicant must have successfully completed the <b>registration</b> examinations set or approved by the <del>College</del> , <b>Registration Committee</b> and complied with all requirements associated with those examinations, including payment of the examination fees.	This amendment is made to delineate section 3A from B. It also includes wording changes to ensure consistency throughout the regulation.
	<b>(B) . Where an applicant fails 50% or more of the practical component of the registration examination set or approved by the Registration Committee, s/he must provide evidence of undertaking practical training in</b>	This provision adds a requirement for practical training experience <b>only</b> if an applicant fails 50% or more of the practical component of the registration examination. Those who fail less than 50% do not need to take additional practical training but may re-sit the exam at the next available opportunity.

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	<b>dental technology for a period of not less than 750 hours under the supervision of a member of the College, or of a member of the Royal College of Dental Surgeons, or in such other approved supervised employment.</b>	
4. The applicant must provide proof of eligibility to acquire professional liability insurance and prior to the issuance of a certificate, must show proof of actual coverage. O. Reg. 874/93, s. 5 (1); O. Reg. 875/93, s. 1.	No change	
(2) It is a term, condition or limitation of a certificate of registration issued to an applicant described in subparagraph ii of paragraph 1 of subsection (1) that the applicant obtain such additional education and experience as, in the opinion of the Registration Committee, is necessary to provide the applicant with education and experience equivalent to that which is obtained under sub-subparagraphs B and C of subparagraph i of paragraph 1 of subsection (1). O. Reg. 874/93, s. 5 (2).	No change	
6. (1) For the first five years after the day this Regulation comes into force, subparagraph i of paragraph 1 of subsection 5 (1) does not apply to an applicant for a general certificate of	<del>6. (1) For the first five years after the day this Regulation comes into force, subparagraph i of paragraph 1 of subsection 5 (1) does not apply to an applicant for</del>	This section dealt with the Grandfathering provision, the period for which has now expired. As a result, the section is no longer applicable.

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<p>registration who had begun the educational and training requirements for a dental technologist under the predecessor of the Act. O. Reg. 874/93, s. 6 (1).</p> <p>(2) It is a requirement for a general certificate of registration that an applicant described in subsection (1),</p> <p>(a) have acquired such practical experience in the field of dental technology, after employment in the field for a period of not less than 7,800 hours, as the Registration Committee determines is the equivalent of the requirement in sub-subparagraph B of subparagraph i of paragraph 1 of subsection 5 (1); and</p> <p>(b) have successfully completed,</p> <p>(i) no less than eighty hours of training in each of the disciplines on which the College examines applicants under the supervision of a member of the College or its predecessor or of a member of the Royal College of Dental Surgeons, or</p> <p>(ii) the examination review courses offered or approved by the College. O. Reg. 874/93, s. 6 (2).</p>	<p><del>a general certificate of registration who had begun the educational and training requirements for a dental technologist under the predecessor of the Act. O. Reg. 874/93, s. 6 (1).</del></p> <p><del>(2) It is a requirement for a general certificate of registration that an applicant described in subsection (1),</del></p> <p><del>(a) have acquired such practical experience in the field of dental technology, after employment in the field for a period of not less than 7,800 hours, as the Registration Committee determines is the equivalent of the requirement in sub-subparagraph B of subparagraph i of paragraph 1 of subsection 5 (1); and</del></p> <p><del>(b) have successfully completed,</del></p> <p><del>(i) no less than eighty hours of training in each of the disciplines on which the College examines applicants under the supervision of a member of the College or its predecessor or of a member of</del></p>	

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	<p><del>the Royal College of Dental Surgeons, or</del></p> <p><del>(ii) the examination review courses offered or approved by the College. O. Reg. 874/93, s. 6 (2).</del></p>	
<p><b>7.</b> The following are registration requirements for a general certificate of registration:</p> <p>1. The applicant must satisfy the Registration Committee, where he or she has previously practised dental technology or another health profession in Ontario or any other jurisdiction, that there has been no finding of, and that there is no current proceeding involving an allegation of, professional misconduct, incompetence or incapacitation or any like finding or proceeding against the applicant that affects the fitness of the applicant to practice the profession.</p> <p>2. The applicant must satisfy the Registration Committee that he or she has not been convicted or charged with, and not found “not guilty” or acquitted of, an offence that affects the fitness of the applicant to engage in the practice of the profession.</p>	No change	

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3. The applicant must be a Canadian citizen or a permanent resident of Canada or be authorized under the <i>Immigration Act</i> (Canada) to engage in the practice of the profession.	<del>3. The applicant must be a Canadian citizen or a permanent resident of Canada or be authorized under the <i>Immigration Act</i> (Canada) to engage in the practice of the profession.</del>	This amendment omits the requirement for applicants to be Canadian citizens or a permanent resident of Canada. Applicants will self declare on a separate registration form that they are legally permitted to work in Canada. This amendment removes a requirement of the College from policing immigration statutes for which it has no authority.
4. The applicant must be able to speak and write either English or French with reasonable fluency. O. Reg. 874/93, s. 7; O. Reg. 875/93, s. 2.	No change	
8. (1) The following are conditions of a general certificate of registration:	No change	
1. The member's certificate of registration is revoked if the member ceases to be a Canadian citizen or a permanent resident of Canada or to be authorized under the <i>Immigration Act</i> (Canada) to engage in the practice of the profession.	1. The member's certificate of registration is revoked if the member ceases to be <b>legally permitted to work in Canada.</b>	This provision supports amendments made in section 5(1) subparagraph (iii) subparagraph 3 and ensures consistency throughout the regulation.
2. The member shall provide to the Quality Assurance Committee the evidence required by subsection 6 (1) of Ontario Regulation 604/98 of having maintained a professional development profile and having obtained continuing quality improvement credits.	No change	
3. The member's certificate of registration is revoked if the member ceases to	No change	

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maintain the prescribed professional liability insurance.		
<p>4. The member shall maintain a principal place of practice in Ontario. O. Reg. 874/93, s. 8 (1); O. Reg. 605/98, s. 1 (1).</p> <p>(2) Revoked: O. Reg. 605/98, s. 1 (2).</p>	No change	
<p>9. (1) It is a non-exemptible registration requirement for an inactive certificate of registration that the member have previously been the holder of a general certificate of registration. O. Reg. 874/93, s. 9 (1).</p> <p>(2) It is a condition of an inactive certificate of registration that the member not practice as a dental technologist in Ontario. O. Reg. 874/93, s. 9 (2).</p>	No change	
<p>10. A member who holds an inactive certificate of registration shall, upon application, be issued a general certificate of registration if the member,</p> <p>(a) has been an inactive member for less than three years; or</p> <p>(b) has satisfactorily completed a refresher course and examinations set or approved</p>	No change	

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by the College within the fifteen months prior to the application for reinstatement as a general member. O. Reg. 874/93, s. 10.		
<p><b>11.</b> (1) The Registrar shall, at least forty-five days before the deadline for annual renewal of the current certificate of registration, send to every member, at the address of the principal practice shown in the register, a notice respecting the required payment of annual fees, the filing of statistical information and the requirements to be satisfied to meet the terms and conditions of the class of certificate in question. O. Reg. 874/93, s. 11 (1).</p>	<p>11.(1) The Registrar shall, at least forty-five days before the deadline for annual renewal of the current certificate of registration, send to every <del>member, at the address of the principal practice</del> <b>member's designated mailing address</b> shown in the register, a notice respecting the required payment of annual fees, the filing of statistical information and the requirements to be satisfied to meet the terms and conditions of the class of certificate in question. O. Reg. 874/93, s. 11 (1).</p>	<p>This editorial amendment ensures consistency throughout the regulation for mailing to a designated mailing address.</p>
<p>(2) Every member shall submit to the College on renewal of his or her certificate of registration, an information return containing the following information:</p>	<p>No change</p>	
<p>1. The member's principal place of practice.</p> <p>2. The member's principal place of residence.</p> <p>3. The addresses and telephone numbers of</p>	<p>1. The member's principal place of practice.</p> <p>2. The member's principal place of residence.</p> <p>3. The addresses and telephone</p>	<p>This provision supports the collection of information as authorized by the College's By-laws in concert with the RHPA.</p>

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<p>all locations in which the member practices the profession, and the business names of the practices, if any.</p> <p>4. The address to which the member wishes correspondence from the College to be sent.</p> <p>5. The statistical information required by regulation.</p>	<p>numbers of all locations in which the member practices the profession, and the business names of the practices, if any.</p> <p>4. The address to which the member wishes correspondence from the College to be sent.</p> <p>5. The statistical information required by regulation <i>or by-law</i>.</p>	
<p>6. Proof of professional liability insurance, in the amount required by the College.</p>	<p>No change</p>	
<p>7. A declaration of compliance with the terms and conditions of the certificate. O. Reg. 874/93, s. 11 (2).</p>	<p>No change</p>	
<p>(3) If a member fails to comply with subsection (2), the address to which the member wishes correspondence from the College to be sent and the member's principal place of practice or residence shall be deemed to be as shown on the information return last submitted under subsection (2). O. Reg. 874/93, s. 11 (3).</p>	<p>(3) If a member fails to comply with subsection (2), the address to which the member wishes correspondence from the College to be sent and the member's <del>principal place of practice or residence</del> <b>designated mailing address</b> shall be deemed to be as shown on the information return last submitted under subsection (2). O. Reg. 874/93, s. 11 (3).</p>	<p>This editorial amendment ensures consistency throughout the regulation for mailing to a designated mailing address.</p>
<p><b>12.</b> (1) If the Registrar suspends a member's certificate of registration for</p>	<p>No change</p>	

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failure to pay a prescribed fee, the Registrar may lift the suspension on payment of,		
<p>(a) the fee the member failed to pay;</p> <p>(b) the fees that would have been payable had the member's certificate not been suspended, but the amount of those fees shall not be more than the total annual fees paid in a two-year period;</p> <p>(c) all outstanding fees or any penalties imposed by a committee of the College; and</p> <p>(d) any applicable penalties, including the reinstatement fee. O. Reg. 874/93, s. 12 (1).</p>	No change	
<p>(2) If the Registrar suspends a member's certificate of registration for failure to provide proof of professional liability insurance, the Registrar may lift the suspension on the receipt of proof of such insurance and the payment of the reinstatement fee set out in subsection (4). O. Reg. 874/93, s. 12 (2).</p>	No change	
<p>(3) Where the Registrar suspends a member's certificate of registration under subsection (1) or (2) and the suspension remains in effect for a period exceeding</p>	No change	

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two years, the certificate is automatically revoked. O. Reg. 874/93, s. 12 (3).		
(4) The fee for reinstatement of a member whose certificate of registration is suspended under subsection (1) or (2) or revoked for cause or for failing to satisfy the conditions or requirements of registration is \$100. O. Reg. 874/93, s. 12 (4).	4) The fee for reinstatement of a member whose certificate of registration is suspended under subsection (1) or (2) or revoked for cause or for failing to satisfy the conditions or requirements of registration is <b>\$100 is that amount as set from time to time by Council.</b> O. Reg. 874/93, s. 12 (4).	This provision enables Council to set fees without having to amend the regulation.
(5) A member may be reinstated if the member applies for reinstatement within two years of the suspension of the certificate of registration. O. Reg. 874/93, s. 12 (5).	No change	
<b>13.</b> The obligation to pay the annual membership fee or renewal fee and to submit the annual information return continues even if the Registrar fails to mail a notice or the member fails to receive such notice. O. Reg. 874/93, s. 13.	No change	
<b>14.</b> A member must notify the Registrar in writing within seven days of any change of name, location of practice or principal practice, business name of practice, business telephone number, or principal residence by registered mail, including an original copy of proof of any change of	No change	

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name. O. Reg. 874/93, s. 14.		
<p><b>15.</b> A certificate of registration, general or inactive, expires on September 1 of a year unless the renewal fee is paid on or before that day. O. Reg. 874/93, s. 15.</p>	<p>15. A certificate of registration, general or inactive, expires on <del>September 1</del> <b>August 31</b> of a year unless the renewal fee is paid on or before that day. O. Reg. 874/93, s. 15.</p>	<p>This amendment brings the valid date of a certificate of registration in-line with the fiscal year end of the College.</p>
<p><b>16.</b> All members holding a general certificate are required to maintain a minimum of \$500,000 in professional liability insurance. O. Reg. 874/93, s. 16.</p>	<p><del>16. All members holding a general certificate are required to maintain a minimum of \$500,000 in professional liability insurance. O. Reg. 874/93, s. 16.</del></p> <p><b>Each Member who holds a general certificate of registration is required to maintain professional liability insurance, in a form acceptable to the College, that meets the following requirements:</b></p> <p><b>(a) the policy shall provide coverage for liability for errors, omissions and negligent acts arising out of the practice of dental technology as defined by the Act, The Regulated Health Professions Act, Health Professions Procedural Code as amended from time to time or their successors.</b></p>	<p>This provision embeds the need for liability insurance into the registration regulation as it is now a criteria for registration. It also conforms to the requirements as outlined in Bill 179. The amount of liability insurance will be determined by council.</p>

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	<p><b>(b) the policy limit of liability, for each single claim and for all claims in the aggregate per year, shall be in an amount specified by Council from time to time;</b></p> <p><b>(c) there shall be no deductible; and</b></p> <p><b>(d) the policy shall be written on a claims-made basis.</b></p> <p><b>Upon making application for issuance or renewal of a general certificate of registration, a Member shall provide evidence, in a form acceptable to the College that such coverage is in place for the currency of the certificate. The Registrar will determine whether, in his or her opinion, a policy of insurance meets the requirements set out herein. The requirements set out herein will not be satisfied by providing proof of insurance for or including property or casualty coverage.</b></p>	
<p><b>17.</b> Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 874/93, s. 17.</p>	<p>No change</p>	